

# June 2018 Newsletter

Issue #6 June 2018

## Shaw Family Housing Information

### Management Office

369 Rhodes Ave  
Shaw AFB, SC 29152  
Office: 803-499-3074 or 803-666-2210  
Fax: 803-666-2186

Mary Ranson - Director of Operations

Kathy Farley - Community Director

RaShaun Downs - Community Manager

Antonnial "Tony" Davis - Accountant

Lauren Davis - Resident Services Specialist

Micha Ambrose - Resident Services Specialist

Mary Beth Ruffin - Resident Services Specialist

Kiara Jacobs - Resident Services Specialist

### Maintenance Office

5512 Sycamore Drive  
Shaw AFB, SC 29152  
Office: 803-499-7047 OR 803-666-2211  
Fax: 803-895-8552 (Local Only)

Charlie Cook- Maintenance Director

Mickel McCoy – Maintenance Supervisor

Edith "Rita" Amerson- Resident Services  
Specialist / Dispatch

William Martin -Warehouse Tech

Herbert Simmons -Maintenance Tech

Sean Marshall- Maintenance Tech

Teddy Knotts-Maintenance Tech

Jerry Johnson- Maintenance Tech

[www.Shawfamilyhousing.com](http://www.Shawfamilyhousing.com)

[www.facebook.com/Shawfamilyhousing](http://www.facebook.com/Shawfamilyhousing)

[www.twitter.com/Huntmilitary](http://www.twitter.com/Huntmilitary)



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### TIPS FOR PREVENTING MOLD AND MILDEW

#### *A Guide For Residents of Our Community*

- ◆ Do not block or cover any heating, ventilation, or air conditioning ducts.
- ◆ Whenever possible, maintain a temperature between 50 to 80 degrees Fahrenheit.
- ◆ To allow an exchange of air and permit sunlight to enter, air out your home when weather is warm and dry. Run the fan on your furnace to help circulate fresh air.
- ◆ In damp, humid, or rainy weather, keep windows and doors closed.
- ◆ Clean and dust on a regular basis. Use environmentally safe household cleaners. Regular vacuuming and mopping removes household dirt and debris that contribute to mold growth. A vacuum cleaner with a HEPA filter will help remove mold spores.
- ◆ Periodically clean and dry the walls and floors around the sink, bathtub, shower, toilet, windows and patio doors using a common household disinfecting cleaner. On a regular basis, wipe down and dry areas where moisture sometimes accumulates, such as countertops, windows, and windowsills.
- ◆ Use the bathroom fan when bathing or showering and allow the fan to run until all excess moisture has been vented from the bathroom.
- ◆ Use the exhaust fan in your kitchen when cooking or while the dishwasher is running and allow the fan to run until all excess moisture has been vented from the kitchen.
- ◆ If you have a clothes dryer, clean the lint filter after each use and promptly report any damage to the vent connection. If condensation forms within the closet, wipe it dry. Dry damp clothing as quickly as possible.
- ◆ Limit houseplants to a reasonable number to limit excess humidity and limit molds that could grown on the soil surface. Avoid over-watering.
- ◆ If you clean up a spill on your carpeting, blot the area dry.
- ◆ Do not overfill closets or storage areas. Overcrowding restricts airflow.

#### What to Report to the Management Office:

- ◆ Any leak or water damage
- ◆ Any malfunction in your heating, ventilation, or air conditioning system
- ◆ Windows or doors that don't open or close properly
- ◆ Any areas of visible mold (except very small areas that respond to routine cleaning)
- ◆ Musty or moldy odors
- ◆ Health issues which you think are linked to the air quality within your home or community.

**THANK YOU FOR YOUR COOPERATION!**

HUNT MH PROPERTY MANAGERS, LLC.

## Manager's Corner

We'd like to hear from you!

What kind of events would you like to see take place in the future?

Please email event ideas to [kiara.jacobs@huntcompanies.com](mailto:kiara.jacobs@huntcompanies.com).

# THINGS

# TO

# REMEMBER



While you're having fun in the sun, please remember our  
**Personal Pool Guidelines**

Use of small wading pools, not exceeding eighteen inches (18") in height, is authorized under the following guidelines:

- 1.) The water must not exceed twelve inches (12") in depth, and will be emptied on a daily basis.
- 2.) Wading pools are to be constantly monitored by an adult during use, and must not be left unattended while holding water.
- 3.) Pools are to be emptied and turned over when not in use and properly stored.
- 4.) Grounds damaged by the pools must be restored. Resident is responsible for costs to restore damaged landscaping.
- 5.) Wading pools must be kept in backyard area.
- 6.) Residents are responsible for supervision of any person using the pool and liable for all injuries resulting from the pool, whether the Resident is present or not at the time of injury.



Shaw | 803.499.3074 | [shawfamilyhousing.com](http://shawfamilyhousing.com)



## A/C Tips For Residents

- 1.) Please Keep windows closed while unit is on. This prevents the unit from overworking and helps prevent malfunctions.
- 2.) The partial lock on the thermostat is in place to protect the system in the mechanical room from excessive condensation and shorting out electrical components.
- 3.) All two-story homes are going to be warmer upstairs. Tenants can partially close the downstairs vents and in the bathrooms (always leave them slightly opened to prevent condensation) to push more cold air upstairs to aid in cooling upstairs. Please note: hot air rises; therefore, the upstairs portion of any house will be warmer than the downstairs portion.
- 4.) Please do NOT block or cover the a/c return grills or cold air supply vents in order to ensure optimal unit efficiency. The main return vent downstairs can be lightly cleaned with a broom or Swiffer to help ensure maximum efficiency.
- 5.) Keeping a thermostat set between 72 -78 will help maintain a healthy functional HVAC system. Dropping the temperature down lower can cause the potential for units freezing up or other easily avoidable situations. Please note, an HVAC system is designed to cool a maximum of 20° from the outside temperatures. If a unit is maintaining a house at 80 with an outdoor temperature of 100 , then the unit is doing its job and working properly.
- 6.) If you have fur buddies, please put a protective border around your outdoor unit. Lattice, chicken wire, and fencing are all acceptable and inexpensive ways to prevent a pet from urinating on the outdoor unit causing expensive and time consuming repairs.

## REMINDER

*Please Remember to Clean Up After Your Pet!!*



Shaw



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# June 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					<b>Terminix</b>	
3	4	5	6	7	8	9
		<b>Terminix</b>	<b>Trash Pick Up</b>	Sumter Family Fun Day 12PM-2:PM South Sumter Park	<b>Terminix</b>	Kids Run 2018 Location: Youth Sports Annex Time: 10AM For Info Call 803.895.1779
10	11	12	13	14	15	16
	<b>Bulk Trash Pick Up</b>	<b>Terminix</b>	<b>Trash Pick Up</b>	"Why My Father is the Best" Contest Deadline	<b>Terminix</b>	<b>Happy Father's Day</b>
	←***BULK TRASH WEEK***→					
17	18	19	20	21	22	23
		<b>Terminix</b>	<b>Trash Pick Up</b>	Sumter Summer Cinema Series Sumter Opera House Kung Fu Panda 3 9AM, 1PM & 7PM	<b>Terminix</b>	
24	25	26	27	28	29	30
		<b>Terminix</b>	<b>Trash Pick Up</b>			

- ✚ **Terminix:** 5, 12, 19, 26 - To schedule Terminix to come spray your home call maintenance at 803.499.7047.
- ✚ **Trash Days:** 6, 13, 20, 27 - Trash and Recycling will be picked up on these days.
- ✚ **Bulk Trash Pick Up:** 11<sup>th</sup> -Bulk trash needs to be placed at the curb by 7am, however maintenance has until June 15<sup>th</sup> to pick up bulk items.