

**Hunt Southern Group LLC  
Neighborhood Management Office  
369 Rhodes Avenue  
Shaw AFB, SC 29152  
(803) 499-3074**

**RE: An Important Notice to Residents about Your Payments Paid by Check**

Please be advised that Hunt Southern Group LLC electronically processes your payments that are **paid by check**. Your checks will be converted into electronic transactions and processed through the Automated Clearing House (ACH) network—the same system commonly used for direct deposit payroll.

Simply pay by check as you would normally do—it's that easy. The receipt of your check will authorize us to electronically debit the bank account on which the check was written. Please note that your check can clear as early as the day it is scanned, and that you will not receive your check back from your financial institution.

Your electronic payments will appear on your bank statement as an electronic debit, showing the date of the debit, your check number if applicable, and on the payee line, "Hunt Southern Group LLC."

You may drop off your payment at the lock box or when visiting our offices, or you may mail your payment to the Management Office. When you provide a check as payment, your check will be converted into an electronic transaction and processed through the Automated Clearing House (ACH) network.

Household Initials and Date:

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Address:

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